



अखिल भारतीय आयुर्विज्ञान संस्थान, नागपुर

प्लॉट नंबर - 2, सेक्टर - 20, मिहान, नागपुर - 441108

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NAGPUR

Plot No - 2, Sector - 20, MIHAN, Nagpur- 441108

Website: <http://aiimsnagpur.edu.in>

No. AIIMS/NGP/REC/Nonfaculty/2023/02

Date: 25.09.2023

ADVERTISEMENT FOR RECRUITMENT TO VARIOUS NON-FACULTY POSTS ON DIRECT RECRUITMENT BASIS AT AIIMS NAGPUR

AIIMS Nagpur is an apex healthcare institute, established by the Ministry of Health and Family Welfare, Government of India under the Pradhan Mantri Swasthya Suraksha Yojna (PMSSY) with the aim of correcting regional imbalances in quality tertiary level healthcare in the country and attaining self-sufficiency in graduate and postgraduate medical education and training.

The Executive Director, AIIMS Nagpur invites online applications from the Indian nationals for recruitment to the following Non-Faculty posts on direct recruitment basis:

Sr. No	Name of the Post	Group	Pay Level (7 th CPC)	No. of Vacancies					
				UR	OBC	SC	ST	EWS	Total
1.	Medical Physicist	A	Level-10	02	00	00	00	00	02
2.	Clinical Psychologist	A	Level-10	01	00	00	00	00	01
3.	Medical Officer (Ayush)	A	Level-10	01	00	00	00	00	01
4.	Yoga Instructor	B	Level-07	01	00	00	00	00	01
5.	Assistant Administrative Officer	B	Level -07	02	00	00	00	00	02
6.	Executive Assistant (N.S)	B	Level -06	03	01	00	00	00	04
7.	Store Keeper	B	Level -06	03	01	00	00	00	04
8.	Junior Engineer (A/C &R)	B	Level -06	01	00	00	00	00	01
9.	Junior Engineer (Civil)	B	Level -06	01	00	00	00	00	01
10.	Junior Engineer (Electrical)	B	Level -06	01	00	00	00	00	01
11.	Junior Physiotherapist	B	Level-06	01	00	00	00	00	01
12.	Jr. Audiologist/Speech Therapist	B	Level-06	02	00	00	00	00	02
13.	Library and Information Assistant	B	Level-06	01	00	00	00	00	01
14.	Optometrist	B	Level-06	02	00	00	00	00	02
15.	Technician (Laboratory)	B	Level-06	08	04	02	01	01	16

16.	Technician (Radiology)	B	Level-06	02	00	00	00	00	02
17.	Pharmacist	C	Level-05	04	01	00	00	00	05
18.	Fire Technician	C	Level-04	02	00	00	00	00	02
19.	Medical Record Technicians	C	Level-04	02	00	00	00	00	02
20.	Stenographer	C	Level-04	03	01	00	00	00	04
21.	Laundry Supervisor	C	Level-04	01	00	00	00	00	01
22.	Junior Warden	C	Level-02	02	00	00	00	00	02
23.	Jr. Administrative Assistant (LDC)	C	Level-02	06	02	01	00	01	10
Total No. of Vacancies				52	10	03	01	02	68

Note-I: In the posts identified suitable for PwBD candidates (with specified disability) horizontal reservation of 4% and other relaxations as per the Govt. of India rules shall be admissible. Eligible PwBD candidates are encouraged to apply.

Note-II:

1. Eligibility criteria, procedure to apply online, selection procedure etc. for the above-mentioned posts are given in the succeeding paragraphs.
2. Reservation and/or relaxation to candidates belonging to various categories i.e. SC, ST, OBC-NCL, EWS, PwBD, Ex-SM will be as per the GoI rules on production of relevant and valid certificate in the format prescribed by the Govt. of India.
3. The Executive Director, AIIMS Nagpur reserves the right to vary the vacancies as per the requirements of the Institute / instructions from the Govt. of India.
4. All information related to this recruitment i.e. online application procedure, selection procedure, conduct and result of CBT/skill test, changes in vacancies, corrigendum, addendum, document verification etc. will be published on the website of AIIMS Nagpur (<https://aiimsnagpur.edu.in>) from time to time. Hence, the Institute will not enter into any correspondence with candidates in such matters.

I. Eligibility Criteria: As given in **Annexure-I**.

II. Important instructions to candidates:

1. The cut-off date to determine eligibility in terms of age, qualification of the candidates will be **the last date of submission of online application**. The link for submission of online applications in respect of above said posts along with other relevant information will be activated in due course. The last date of online submission of applications will be 30 days from the date of activation of link.
2. The aspiring candidates fulfilling the prescribed eligibility criteria for the post are required to apply only **online** as per procedure given in this advertisement.



3. Before applying, candidates must carefully go through the eligibility criteria and ensure that they fulfil the same so as to avoid disqualification at later stage.
4. Candidates are **not required** to send any document at the time of form filling. However, they must keep a **pdf** copy and/or print out of online application form with them which will be required with other documents during the **document verification (DV)** or whenever asked by the Institute.
5. Candidates working in Central/State/UT Government Organizations/PSUs/ Autonomous Bodies are required to submit NOC from their current employer at the time of DV or as asked by the Institute without which they will not be allowed for further recruitment process.
6. As per the Ministry of Education (erstwhile MHRD) Notification dated 27.08.2018, all the degrees/ diplomas/ certificates awarded through Open and Distance Learning mode of education by the Universities established by an Act of Parliament or State Legislature, Institutions under Section 3 of the UGC Act, 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognized for the purpose of employment under the Central Government provided they have been approved by the UGC and wherever necessary by AICTE for the programmes for which it is the regulatory authority.
7. Candidates possessing equivalent educational qualification shall be required to produce relevant Equivalence Certificate from the authorities concerned at the time of Document Verification. However, final decision regarding equivalence of qualification and selection of such candidates will be taken by AIIMS Nagpur.
8. The Institute will not undertake detailed scrutiny of applications for eligibility and other aspects before or at the time of CBT and, therefore, candidature/ application will be accepted only **provisionally**. Before applying, candidates must go through the eligibility criteria viz. Educational qualification, experience, age etc. and satisfy themselves that they are eligible for the post. Candidature may be cancelled forthwith without any further notice if any information or claim is not found substantiated during recruitment process/document verification.
9. Success in examination/CBT confers no right of appointment to candidates unless AIIMS Nagpur is satisfied after such verification as may be deemed necessary that the candidate is suitable in all respects for appointment to the post selected for.
10. **Medical Fitness:** Appointment of selected candidates is subject to his/her being declared medically fit by the competent Medical Board.
11. **Probation:** Persons selected will be appointed on probation as per the extant rule.
12. **Final Decision:** The decision of AIIMS Nagpur in all matters relating to this recruitment will be final and binding on the candidates and no representation/ correspondence will be entertained in this regard.
13. **Disqualification:** No person, (a) who has entered into or contracted a marriage with a person having a spouse living; or (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service, provided that Central Government may, if satisfied with the reasons/grounds, that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so

doing, exempt any person from the operation of this rule.

III. Selection Procedure:

1. For Group 'A' posts at Sr. No. 01 to 03, the mode of selection will be based on the performance of Interview only, however the Institute may hold a Screening Test or any other screening process to shortlist candidates to be called for Interview in those posts against which more eligible candidates will apply. The decision of the Institute in this regard will be final. The performance in Screening Test will carry no weightage in the Interview and the final selection will be based on the performance of the Interview only.
2. For Group 'B' and Group 'C' posts, the mode of Selection will be done on the basis of performance of candidate in Computer Based Test (CBT) in the order of merit subject to qualifying the 'Skill Test' (if conducted) and fulfilling the eligibility criteria by candidates during document verification.
3. Skill test, if decided, will be conducted only for shortlisted candidates (in the order of merit to a certain extent with reference to the number of vacancies). It will be qualifying in nature. The date and details of skill test, if decided, will be notified on the website of AIIMS Nagpur in due course.
- IV. **The scheme of examination and syllabus of the posts shall be uploaded on the institute website.**
- V. **Date of Online (CBT) mode Examination/Interview will be intimated later on only AIIMS Nagpur, Website.**

Note:

1. **Test Centre:** CBT is likely to be held at the below mentioned cities. Candidates must indicate their preference in the order of priority in the online application form in which they desire to take the CBT. However, the Institute reserves the right to cancel any of the Centre on ground of less number of candidates or any other ground and ask candidates of that centre to appear from another centre/city. Further, no request for change of examination/CBT centre once allotted will be entertained. Candidates will have to appear at the allotted centre at his/her own arrangement and expenses. Tentative test centre/city for CBT are as follows:-

1. New Delhi/ Delhi NCR	2. Mumbai/ Thane/Navi Mumbai/ MMR	3. Kolkata	4. Hyderabad
5. Bengaluru	6. Lucknow	7. Nagpur	

2. **e-Admit Card for CBT:** Candidates shall be issued an e-Admit Card for appearing in CBT. The e-Admit Card will be made available on the website of AIIMS Nagpur for downloading by candidates. 'Admit Card' will **not** be sent to candidates by any other mode. In case of any discrepancies/errors in e-Admit Card, candidates must immediately report the same to the Recruitment Cell, AIIMS Nagpur for correction.
3. Candidates must note that merely issuing of e-Admit Card to them will not imply that their candidature has been finally cleared by the Institute. The Institute will take up verification of eligibility conditions with reference to original documents only after the candidate qualifies the CBT or for Interview, as the case may be.



4. **Resolution of Tie Cases:** In the event of tie in scores of candidates in CBT/ examinations, merit will be decided by applying following criteria, one after another in the order given below till the tie is resolved:-
 - (a) First by using number of wrong answers: candidate with less wrong answers (negative marks) in CBT will be placed higher in the order of merit.
 - (b) By date of birth: older candidate will be placed higher in the order of merit.
 - (c) By alphabetical order in which the names of the candidates appear.
5. **Result of CBT:** Result of CBT will be published on the website of AIIMS Nagpur in due course. No separate correspondence shall be entertained in this regard.
6. **Document Verification:** Original documents of shortlisted candidates in the order of merit (to a certain extent with reference to the number of vacancies) will be verified in due course. The date and details of document verification will be notified on the website of AIIMS Nagpur after declaration of CBT result.
7. **Final Result:** The final result (i.e. list of selected candidates) will be published on the website of AIIMS Nagpur.

VI. Age Relaxation: Age relaxation permissible to candidates of various categories beyond the prescribed upper age limit of the advertised posts is as under:-

S. No	Category	Age Relaxation	Remarks
(a)	OBC-NCL	3 years	Only for posts reserved for OBC-NCL
(b)	SC / ST	5 years	Only for posts reserved for SC/ST
(c)	PwBD	10 years	With not less than 40% of specified disability and provided that the age of applicant shall not exceed 56 years.
(d)	Central Govt. Employees	5 years	For those who have completed three years of regular service.
(e)	Employees of State Govt./Autonomous Institutions		
(f)	Ex-servicemen/Commissioned Officers	Length of military service increased by three years.	
• Candidates belonging to SC/ST/OBC category who are also coming under the category of Ex-servicemen or PwBD or Central Govt. employees will be eligible for grant of cumulative age-relaxation under both categories, if they apply for the posts reserved for their category. • Age relaxation to any other category will be as per the Government of India rules. • All the above-mentioned relaxations in upper age limit shall be permissible only on fulfilment of terms and conditions mentioned in the relevant rules.			

VII. Important Note for Candidates:

1. Age relaxation and/or reservation shall be admissible to SC/ST/OBC candidates only against the **vacancies reserved for them** on submission

of valid caste/category certificate. The caste/community of such candidate should be included in the list of reserved communities issued by the Central Government.

2. EWS category candidates are required to produce 'Income and Asset' certificate valid for the year 2023-24 as per the format given in DoPT O.M. dated 31.01.2019.
3. OBC-NCL candidates applying for the vacancies reserved for them must produce OBC-NCL certificate based on the income for the Financial Year 2022-23, 2021-22 and 2020-21. In other words, date of issue of OBC-NCL certificate should be in the Financial Year 2023-24. It should be in the format prescribed by the Govt. of India.
4. Reserve category candidates who are selected on their own merit without any relaxed standards will be accommodated against the unreserved vacancies as per their position in the order of merit. The reserved vacancies will be filled up from amongst the eligible relevant reserved category candidates in the order of merit.
5. Reserved category candidates who qualify on the basis of relaxed standards viz. age limit, experience, qualifications, etc, irrespective of their merit position will be counted against reserved vacancies only.
6. In so far as cases of Ex-serviceman (Ex-SM) are concerned, deduction of the military service rendered from the age of ex-servicemen is permissible against the reserved or unreserved posts and such exemption will not be termed as relaxed standards in regard to age. Similarly, for PwBD candidates, relaxation of 10 years in upper age limit will not be termed as relaxed standards.
7. A person with benchmark disability (PwBD) who is selected on his own merit can be appointed against an unreserved vacancy provided the post is identified suitable for persons with benchmark disability (PwBD) of relevant category.
8. Benefits to PwBD will be allowed in accordance with the Rights of Persons with Disabilities Act, 2016 and Rules framed there-under. Benefit under the PwBD category will be admissible to only those who suffer from not less than 40% of specified disability. Such PwBD candidates have to submit a Disability Certificate issued by the competent authority in the prescribed format.
9. Specified/suitable category of disabilities for the posts for PwBD candidates will be as per the Ministry of Social Justice and Empowerment, Govt. of India, Notification No. 38-16/2020-DD-III dated 04.01.2021 and as decided by the appointing authority considering the functional/physical requirements of the post. The Institute may verify the authenticity of the certificate of disability and examine suitability of the candidate in terms of functional requirements before appointment. In this regard, the decision of the Institute will be final.
10. Ex-servicemen/Commissioned Officers seeking age relaxation shall be required to produce Discharge Book/ documents issued by the competent authority in support of their category to avail admissible benefits (reservation / relaxation).
11. Ex-servicemen who have already secured employment in civil side under Government in Group 'C' or 'D' posts on regular basis after availing of the benefit of reservation given to ex-servicemen for their re-employment are not eligible for reservation in ESM category. However, such candidate can avail of the benefit of reservation as ex-serviceman for subsequent



employment if he/she immediately after joining civil employment, gives self-declaration/undertaking to the concerned employer about the various vacancies for which he had applied for before joining the initial civil employment as mentioned in the DoPT OM dated 14.08.2014.

12. Request for change of category i.e. reserved to unreserved or vice-versa will not be entertained. In cases of enlisting a particular community in the list of any of the reserved communities by the Govt. of India not more than 3 months before the submission of application, the request of change of category from Unreserved to Reserved may be considered by the Institute on merit.
13. In case of a candidate unfortunately becoming a candidate belonging to Person with Benchmark Disability during the course of the examination process, the candidate should produce valid document of acquiring a disability to the extent of 40% or more as defined under the RPwD Act, 2016 to enable drawing the benefits of reservation/relaxation as available to the Persons with Benchmark Disability.

VIII. Application Fee: A non-refundable application fee is required to be paid only in online/digital mode. Applications without the prescribed fee (unless exempted) shall be summarily rejected. Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination. The application fee applicable to various categories is as follow:-

S. No	Category of the Candidate	Application Fee (excluding transaction charges)
1.	General, OBC, EWS and Ex-serviceman	Rs 1000/-
2.	SC, ST	Rs 800/-
3.	PwBD	NIL

IX. Procedure for filling up Online Application:

1. For filling up of online application form, candidates must have the following readily available with them:-
 - (a) Valid e-mail ID.
 - (b) Scanned passport size photograph of the candidate (in JPEG/JPG format).
 - (c) Scanned signature of the candidate (in JPEG/JPG format).
 - (d) Online payment option for payment of application fee, if applicable.
 - (e) Any other requirement, as per the advertisement.
2. Candidates must apply online through the website of AIIMS Nagpur <https://aiimsnagpur.edu.in>. Applications received through any other mode will not be accepted and summarily rejected.
3. Candidates have to go to the online application portal/web-link given on the website of AIIMS Nagpur (<https://aiimsnagpur.edu.in>), register themselves and follow the instructions on the application portal for filling up online application form.
4. Candidates must fill all the fields of online application form correctly. There is no provision for correcting the details after submission of online application form. Request for change in any information at later stage will not be considered.


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5. Candidates who wish to apply for more than one post should apply separately for each post and pay the applicable fee for each post in the online/digital mode only.
6. Only one online application is allowed to be submitted by a candidate for a particular post. In case of multiple Online Applications from a candidate, the Online Application with higher "Application Number" shall be considered for further process subject to fulfilment of other requirement including successful payment of application fee. In such cases, fee paid against one "Application Number" shall not be adjusted against any other "Application Number".
7. While applying online, candidates must ensure that in the preview of online application form, their photo and signature are clearly visible. If photo/signature is not clearly visible in preview that means the image file of photo or/and signature are not as per the given specifications. It will lead to rejection of application. Hence, candidates are advised to adhere to the specifications of image.
8. Specifications for photograph and signature of the candidate to be uploaded in the online application should as per the specifications given below:
 - (a) Specification of **photograph** to be uploaded in the online application:
 - (i) The photograph should be a recent passport size colour picture.
 - (ii) The background of the photograph should be a light-coloured or preferably a white background.
 - (iii) Cap, hat and dark/sun-glasses are not acceptable. Religious headwear is allowed but it must not be covering the face of candidate.
 - (iv) The preferred dimensions of the image are 200 x 230 pixels.
 - (v) Size of the image file should be between 20 KB – 100 KB.
 - (b) Specification of **signature** to be uploaded in the online application:
 - (i) The preferred dimensions of the image are 140 x 60 pixels.
 - (ii) Size of the image file should be between 10 KB – 50 KB.

X. General Instructions to Candidates:

1. All India Institute of Medical Sciences, Nagpur is an autonomous body under the Ministry of Health and Family Welfare, Govt. of India. Service under the Institute is governed by the Act and the Rules / Regulations framed under the Act. The matter of technical resignation is under consideration at the administrative ministry and admissible benefits, if any, will be discharged as per the decision of the ministry.
2. On appointment, in addition to pay, selected candidates will be entitled to other allowances and service benefits i.e. DA, HRA (or accommodation), TA, Leave, LTC, NPS, Employee Health Scheme etc. as admissible to employees of AIIMS Nagpur.
3. All the appointees are expected to conform to the rules of conduct and discipline as applicable to the employees of AIIMS Nagpur.
4. Without prejudice to criminal/legal/disciplinary action, the candidate is liable to be disqualified from the CBT/recruitment process on account of the following:-
 - (a) Using unfair means during the CBT/recruitment process; or



- (b) Violating any of the instructions given in the e-Admit Card; or
 - (c) Impersonating or procuring impersonation by any person; or
 - (d) Misbehaving in the examination hall / place of document verification (DV); or
 - (e) Damaging infrastructure/equipment in the examination hall/place of DV; or
 - (f) Obstructing the conduct of examination/recruitment process; or
 - (g) Instigating other candidates to boycott the examination / DV process; or
 - (h) Making statements which are incorrect or false, suppressing material information, submitting fabricated documents, etc. or
 - (i) Any other inappropriate and undisciplined behaviour during the process.
5. The candidate should not have been convicted by any Court of Law.
 6. In case, any information or declaration given by the candidate is found to be false or if the candidate has wilfully suppressed any material information relevant to this recruitment, he/she will be liable to be removed from the service and/or action, as deemed fit, may be taken against him/her by the appointing authority.
 7. Date of birth filled by the candidate in the online application form and the same recorded in the Matriculation/ Secondary Examination Certificate will be accepted by the Institute for determining the age and no subsequent request for change will be considered or granted.
 8. Candidates should note that their candidature will remain provisional till the veracity of the document submitted by them is verified by AIIMS Nagpur.
 9. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw any communication made to the candidate.
 10. The Executive Director, AIIMS Nagpur reserves the right of any amendment, cancellation, and changes to this advertisement as a whole or in part without assigning any reason.
 11. No TA/DA will be paid for appearing in the recruitment process/test/interview.
 12. Communication with candidates regarding recruitment process will be made through email ID provided by them in their online application form.
 13. All the information related to the recruitment will be published on the website of AIIMS Nagpur (<http://aiimsnagpur.edu.in>). Candidates are advised to regularly visit the website of AIIMS Nagpur for updates related to the recruitment.
 14. In case of any assistance or clarifications regarding the recruitment, candidates may contact: nonfac.recruitment@aiimsnagpur.edu.in. Candidate must mention his/her Application ID and Post applying/applied for in the Subject line of e-mail. They may also call on 07103-295590 on working days (between 09.00 AM – 5.00 PM).
 15. All the records related to this recruitment will be preserved up to 6 months from the date of declaration of result and thereafter, these shall stand destroyed except for selected candidates and matter pending in Hon'ble CAT/Court.

16. Any dispute in regard to this recruitment will be subject to the Court/Tribunal having jurisdiction over Nagpur (Maharashtra).



Administrative Officer
AIIMS Institute of Medical Sciences
Nagpur

Sd/-

Deputy Director (Admin.)
AIIMS Nagpur

Eligibility Criteria

S. No.	Name of Post	Eligibility Criteria
1.	Medical Physicist	<u>Essential:</u> M.Sc. in Medical Physics or equivalent from a recognized University/Institution. Or i) M.Sc. in Physics from a recognized University. ii) A Post-Graduate diploma/degree in Radiological Medical Physics from a recognized University/Institute. Or M.Sc. in Medical Technology with Radiotherapy as special subject from a recognized University and/or Diploma in Radiation Protection. AND Experience: 2 Years experience of working in Radiotherapy Department of a Hospital. <u>Age Limit:</u> Between 21-35 years of age.
2.	Clinical Psychologist	M.A. / M.Sc. in Psychology with M.Phil. in Clinical Psychology And At least 2 years' experience in Clinical Psychology <u>Desirable:</u> Ph.D. in Clinical Psychology from recognized University / Institution <u>Age Limit:</u> Between 21-35 years of age.
3.	Medical Officer(Ayush)	<u>Essential:</u> 1. A degree in relevant stream of AYUSH from a Recognized University/Statutory. State Board/Council/Faculty of Indian Medicine or equivalent recognized under the relevant council. 2. Enrolment on the Central Register of that stream in Central or State Register of Indian Medicine. 3. <u>Experience:</u> 3 years clinical and/or teaching experience in a recognized hospital/teaching institution. <u>Desirable:</u> A postgraduate degree in relevant stream of AYUSH from a Recognized University /Statutory / State/Board/Council/Faculty of Indian Medicine. <u>Age Limit:</u> Between 21-35 years of age.
4.	Yoga Instructor	<u>Essential:</u> 1. Graduate from a recognized University with Diploma in Yoga from a recognized Institution by the Government. OR Graduate in Yoga Sciences from a recognized University. and 2. Five years' experience of teaching and training of yoga in a recognized Institution. <u>Desirable:</u> Experience of Yoga in Orthopedics. <u>Age Limit:</u> Between 21-35 years of age.



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5.	Assistant Administrative Officer	Essential: Degree from recognized University or its equivalent. Desirable: 1. MBA/PG diploma in management from recognized Institutes. 2. Knowledge of Government Rules and Regulations. 3. Proficiency in Computers. Age Limit: Between 21-30 years of age.
6.	Executive Assistant (N.S)	Essential: 1. Degree from recognized University or its equivalent. 2. Proficiency in computers. Age Limit: Between 21-30 years of age.
7.	Store Keeper	Essential: (i) Degree from a recognised University/Institution; (ii) Post-graduate degree/Diploma in Material management from a recognised University/Institution; Or (iii) Bachelor's Degree in Material management from a recognised University/Institution and 3 years experience in store handling (preferably medical stores). Age Limit: Between 18-35 years of age.
8.	Junior Engineer (A/C &R)	Essential: Graduate in Electrical/Mechanical Engineering from a recognized university/Institute. Desirable: 2 Years' experience in repair and maintenance of large scale Air Conditioning and Refrigeration systems. OR Diploma in Electrical/Mechanical Engineering from a recognized University/Institute. With 5 Years experience in repair and maintenance of large scale Air Conditioning and Refrigeration systems. Age Limit: Age not exceeding 30 years.
9.	Junior Engineer (Civil)	Essential: Graduate in Civil Engineering from a recognized university/Institute. Desirable: 2 Years' experience in design and engineering of civil projects, preferably in a Hospital Environment. OR Diploma in Civil Engineering from a recognized University/Institute. With 5 Years' experience in design and engineering of civil projects, preferably in a Hospital Environment. Age Limit: Age not exceeding 30 years.



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10	Junior Engineer (Electrical)	Essential: Graduate in Electrical Engineering from a recognized university/Institute. Desirable: 2 Years' experience in repair and maintenance of electrical systems, preferably in a Hospital Environment. OR Diploma in Electrical Engineering from a recognized University/Institute. With 5 Years' experience in repair and maintenance of electrical systems, preferably in a Hospital Environment. Age Limit: Age not exceeding 30 years.
11	Junior Physiotherapist	Essential: (i) 10 + 2 in Science (Physics, Chemistry and Biology) and; (ii) Bachelor's Degree in Physiotherapy from a recognized Institute / University (iii) 2 years experience Registered with the Physiotherapy council Age Limit: Between 21-30 years of age.
12	Jr. Audiologist/ Speech Therapist	Essential: B.Sc. Degree in Speech and Hearing from a recognized Institution / University. Desirable: (i) M.Sc. in Speech and Hearing (ii) Clinical experience in a hospital in the field Age Limit: Between 21-30 years of age.
13	Library and Information Assistant	Essential: (i) Bachelor Degree in Library Science or Library and Information Service from a recognized University/Institute. Or B.Sc. Degree or equivalent from a recognized University and Bachelor Degree or Post Graduate Diploma or equivalent in Library Science from a recognized University or Institute. with (ii) 2 years Professional experience in a library of under Central/ State/ Autonomous/ Statutory organization/PSU/University or recognized research and educational institution. - iii). Ability to use computers- Hands on experience in office applications, spread sheets and presentations. Desirable: Diploma in Computer Application from a recognized University or Institute. Age Limit: Between 21-30 years of age.
14	Optometrist	Essential: B.Sc. in Ophthalmic Techniques or equivalent from a recognized University /Institution with 5 years experience in the relevant field. Age Limit: Between 21-35 years of age.
15	Technician(Laborat ory)	Essential: a) B. SC. In Medical Lab Technology or equivalent. b) 5 Years experience in the concerned field or c) Diploma in Medical Lab Technology or equivalent. d) 8 Years experience in the concerned field

		or e) For posts in Anaesthesia/ Operation Theatre, B.Sc. in OT techniques or equivalent with 5 years experience in concerned field. f) 10+2 with science with Diploma in OT techniques or equivalent with 8 years experience in concerned field Age Limit: Between 25-35 years of age.
16	Technician (Radiology)	Essential: B.Sc. (Hons) (3 years course) in Radiography from a recognized University /Institution. Or Diploma in Radiography from a recognized institution with 2 years experience Desired: Ability to use computers - Hands on experience in office applications, spread sheets and presentations. Age Limit: Between 21-35 years of age.
17	Pharmacist	Essential: 1. Diploma In Pharmacy from a recognised University/Institution 2. Should be a registered Pharmacist under Pharmacy Act 1948. Desirable: Experience in manufacture/ storage/testing of transfusion fluids in a reputed hospital or industry. Age Limit: Between 21-27 years of age.
18	Fire Technician	Essential: (i) 10 + 2 from a recognised Board / University; (Relaxable upto Class 10 in the case of Ex-Servicemen who have excellent record and have passed third class examination of the Services) (ii) Following Physical Standards: (a) Height: 167 cm and Chest: 80 cm with an expansion of 5 cm Rs.2400 (For residents of hill areas height may be 162 cm, chest - 76 cm variation with an expansion of 5 cm) (b) Should possess sound health free from defect/ deformity/disease. (c) Vision in both eyes should be 6/12 (without glasses). (d) There should be no colour blindness. (Candidates claiming relaxation in height and chest will have to produce the certificate to this effect from the competent authority viz., Deputy Commissioner/ Distt. Magistrates/Tehsildars of their places of residence). Note: The standards of Physical Efficiency test may be relaxed by the Director (AIIMS) in the case of Ex-Servicemen only. Desirable : (i) Service In the Armed Forces/ Para- Military Forces/ Police. (ii) Experience of performing security duties, preferably in a hospital of repute. Age Limit: Between 18-27 years of age.



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19	Medical Record Technician	Essential: B.Sc. (Medical Records) Or 10+2 (Science) from a recognised board with at least 6 month Diploma/Certificate course in Medical Record Keeping from a recognized Institute / University and 2 years' experience in Medical Record Keeping in a Hospital Setup And Ability to use computers - Hands on experience in office applications, spread sheets and presentations. Typing speed of 35 words per minute in English or 30 words per minute in Hindi Age Limit: Between 18-30 years of age.
20	Stenographer	Essential : 1. 12th Class or equivalent qualification from a recognized Board or University 2. Skill test norms: Dictation – 10 Minutes @ 80 WPM Transcription-50 Minutes English or 65 Minutes Hindi on a Computer. Desirable: Excellent command over Hindi and English (written and spoken) Age Limit: Between 18-27 Years.
21	Laundry Supervisor	Essential: 1. 12th pass or its equivalent from a recognized Board/School. 2. Diploma/Certificate in Dry Cleaning/Laundry Technology recognized Institute. 3. 2 years experience in a reputed mechanized Laundry. Age Limit: Between 18-30 Years.
22	Junior Warden	Essential: 1. Graduate from a recognised University or equivalent. 2. Two years' experience as a Jr. Warden or equivalent in any college. Age Limit: Between 30-45 Years.
23	Jr. Administrative Assistant (LDC)	Essential : 1. 12th Class or equivalent qualification from a recognized Board or University 2. Skill test norms on computer typing speed @35 w.p.m. in English or 30 w.p.m in Hindi. (Time allowed 10 minutes) (35 w.p.m or 30 w.p.m correspond to 10500 KDPH on an average of 5 key depressions for each word) Desirable: Basic Computer literacy. Age Limit: Between 18-30 years of age.


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 Nagpur



अखिल भारतीय आयुर्विज्ञान संस्थान, नागपुर

प्लॉट नंबर - 2, सेक्टर - 20, मिहान, नागपुर - 441108

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NAGPUR

Plot No - 2, Sector - 20, MIHAN, Nagpur- 441108

Website: <http://aiimsnagpur.edu.in>

No. AIIMS/NGP/REC/Nonfaculty/2023/03

Date: 20.10.2023

ADVERTISEMENT FOR RECRUITMENT TO VARIOUS NON-FACULTY POSTS ON DIRECT RECRUITMENT BASIS AT AIIMS NAGPUR

AIIMS Nagpur is an apex healthcare institute, established by the Ministry of Health and Family Welfare, Government of India under the Pradhan Mantri Swasthya Suraksha Yojna (PMSSY) with the aim of correcting regional imbalances in quality tertiary level healthcare in the country and attaining self-sufficiency in graduate and postgraduate medical education and training.

The Executive Director, AIIMS Nagpur invites online applications from the Indian nationals for recruitment to the following Non-Faculty posts on direct recruitment basis:

Sr. No	Name of the Post	Group	Pay Level (7 th CPC)	No. of Vacancies					
				UR	OBC	SC	ST	EWS	Total
1.	Embryologist	B	Level-6	01	00	00	00	00	01
2.	Technician(OT)	B	Level-6	04	01	00	00	00	05
3.	Medical Social Service Officer Grade-II	B	Level-6	02	00	00	00	00	02
4.	Perfusionist	B	Level-6	01	00	00	00	00	01
5.	Technician(Prosthetics & Orthotics)	B	Level-6	02	00	00	00	00	02
6.	Assistant Dietician	B	Level-6	02	00	00	00	00	02
7.	Technician(Radiotherapy)	B	Level-6	02	00	00	00	00	02
8.	Dental Technician (Hygienist)	C	Level-5	01	00	00	00	00	01
9.	Dental Technician (Mechanic)	C	Level-5	01	00	00	00	00	01
10.	Nuclear Medicine Technologist	C	Level-5	01	00	00	00	00	01
11.	Junior Hindi Translator	C	Level-4	01	00	00	00	00	01
12.	Mortuary Attendant	C	Level-1	02	00	00	00	00	02
Total No. of Vacancies				20	01	00	00	00	21

Note-I: In the posts identified suitable for PwBD candidates (with specified disability) horizontal reservation of 4% and other relaxations as per the Govt. of India rules shall be admissible. Eligible PwBD candidates are encouraged to apply.

Note-II:

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All India Institute of Medical Sciences

1. Eligibility criteria, procedure to apply online, selection procedure etc. for the above-mentioned posts are given in the succeeding paragraphs.
2. Reservation and/or relaxation to candidates belonging to various categories i.e. SC, ST, OBC-NCL, EWS, PwBD, Ex-SM will be as per the GoI rules on production of relevant and valid certificate in the format prescribed by the Govt. of India.
3. The Executive Director, AIIMS Nagpur reserves the right to vary the vacancies as per the requirements of the Institute / instructions from the Govt. of India.
4. All information related to this recruitment i.e. online application procedure, selection procedure, conduct and result of CBT/skill test, changes in vacancies, corrigendum, addendum, document verification etc. will be published on the website of AIIMS Nagpur (<https://aiimsnagpur.edu.in>) from time to time. Hence, the Institute will not enter into any correspondence with candidates in such matters.

I. Eligibility Criteria: As given in **Annexure-I**.

II. Important instructions to candidates:

1. The cut-off date to determine eligibility in terms of age, qualification of the candidates will be **the last date of submission of online application**. The link for submission of online applications in respect of above said posts along with other relevant information will be activated in due course. The last date of online submission of applications will be 30 days from the date of activation of link.
2. The aspiring candidates fulfilling the prescribed eligibility criteria for the post are required to apply only **online** as per procedure given in this advertisement.
3. Before applying, candidates must carefully go through the eligibility criteria and ensure that they fulfil the same so as to avoid disqualification at later stage.
4. Candidates are **not required** to send any document at the time of form filling. However, they must keep a **pdf** copy and/or print out of online application form with them which will be required with other documents during the **document verification (DV)** or whenever asked by the Institute.
5. Candidates working in Central/State/UT Government Organizations/PSUs/ Autonomous Bodies are required to submit NOC from their current employer at the time of DV or as asked by the Institute without which they will not be allowed for further recruitment process.
6. As per the Ministry of Education (erstwhile MHRD) Notification dated 27.08.2018, all the degrees/ diplomas/ certificates awarded through Open and Distance Learning mode of education by the Universities established by an Act of Parliament or State Legislature, Institutions under Section 3 of the UGC Act, 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognized for the purpose of employment under the Central Government provided they have been approved by the UGC and wherever necessary by AICTE for the programmes for which it is the regulatory authority.
7. Candidates possessing equivalent educational qualification shall be required to produce relevant Equivalence Certificate from the authorities concerned at the time of Document Verification. However, final decision regarding equivalence of qualification and selection of such candidates



will be taken by AIIMS Nagpur.

8. The Institute will not undertake detailed scrutiny of applications for eligibility and other aspects before or at the time of CBT and, therefore, candidature/ application will be accepted only **provisionally**. Before applying, candidates must go through the eligibility criteria viz. Educational qualification, experience, age etc. and satisfy themselves that they are eligible for the post. Candidature may be cancelled forthwith without any further notice if any information or claim is not found substantiated during recruitment process/document verification.
9. Success in examination/CBT confers no right of appointment to candidates unless AIIMS Nagpur is satisfied after such verification as may be deemed necessary that the candidate is suitable in all respects for appointment to the post selected for.
10. **Medical Fitness:** Appointment of selected candidates is subject to his/her being declared medically fit by the competent Medical Board.
11. **Probation:** Persons selected will be appointed on probation as per the extant rule.
12. **Final Decision:** The decision of AIIMS Nagpur in all matters relating to this recruitment will be final and binding on the candidates and no representation/ correspondence will be entertained in this regard.
13. **Disqualification:** No person, (a) who has entered into or contracted a marriage with a person having a spouse living; or (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service, provided that Central Government may, if satisfied with the reasons/grounds, that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

III. Selection Procedure:

1. For Group 'B' and Group 'C' posts, the mode of Selection will be done on the basis of performance of candidate in Computer Based Test (CBT) in the order of merit subject to qualifying the 'Skill Test' (if conducted) and fulfilling the eligibility criteria by candidates during document verification.

2. Skill test, if decided, will be conducted only for shortlisted candidates (in the order of merit to a certain extent with reference to the number of vacancies). It will be qualifying in nature. The date and details of skill test, if decided, will be notified on the website of AIIMS Nagpur in due course.

IV. The scheme of examination and syllabus of the posts shall be uploaded on the institute website.

V. Date of Online (CBT) mode Examination will be intimated later on AIIMS Nagpur, Website.

Note:

1. **Test Centre:** CBT is likely to be held at the below mentioned cities. Candidates must indicate their preference in the order of priority in the online application form in which they desire to take the CBT. However, the Institute reserves the right to cancel any of the Centre on ground of less number of candidates or any other ground and ask candidates of that centre to appear from another centre/city. Further, no request for change of examination/CBT centre once allotted will be entertained. Candidates will have to appear at the allotted centre at his/her own arrangement and expenses. Tentative test centre/city for CBT are as follows:-

1. New Delhi/ Delhi NCR	2. Mumbai/ Thane/Navi Mumbai/ MMR	3. Kolkata	4. Hyderabad
5. Bengaluru	6. Lucknow	7. Nagpur	

2. **e-Admit Card for CBT:** Candidates shall be issued an e-Admit Card for appearing in CBT. The e-Admit Card will be made available on the website of AIIMS Nagpur for downloading by candidates. 'Admit Card' will **not** be sent to candidates by any other mode. In case of any discrepancies/errors in e-Admit Card, candidates must immediately report the same to the Recruitment Cell, AIIMS Nagpur for correction.
3. Candidates must note that merely issuing of e-Admit Card to them will not imply that their candidature has been finally cleared by the Institute. The Institute will take up verification of eligibility conditions with reference to original documents only after the candidate qualifies the CBT or for Interview, as the case may be.
4. **Resolution of Tie Cases:** In the event of tie in scores of candidates in CBT/ examinations, merit will be decided by applying following criteria, one after another in the order given below till the tie is resolved:-
 - (a) First by using number of wrong answers: candidate with less wrong answers (negative marks) in CBT will be placed higher in the order of merit.
 - (b) By date of birth: older candidate will be placed higher in the order of merit.
 - (c) By alphabetical order in which the names of the candidates appear.
5. **Result of CBT:** Result of CBT will be published on the website of AIIMS Nagpur in due course. No separate correspondence shall be entertained in this regard.
6. **Document Verification:** Original documents of shortlisted candidates in the order of merit (to a certain extent with reference to the number of vacancies) will be verified in due course. The date and details of document verification will be notified on the website of AIIMS Nagpur after declaration of CBT result.
7. **Final Result:** The final result (i.e. list of selected candidates) will be published on the website of AIIMS Nagpur.

VI. Age Relaxation: Age relaxation permissible to candidates of various categories beyond the prescribed upper age limit of the advertised posts is as under:-

S. No	Category	Age Relaxation	Remarks
(a)	OBC-NCL	3 years	Only for posts reserved for OBC-NCL
(b)	SC / ST	5 years	Only for posts reserved for SC/ST
(c)	PwBD	10 years	With not less than 40% of specified disability and provided that the age of applicant shall not exceed 56 years.
(d)	Central Govt. Employees	5 years	For those who have completed three years of regular service.
(e)	Employees of State		

	Govt./Autonomous Institutions		
(f)	Ex-servicemen/ Commissioned Officers	Length of military service increased by three years.	
• Candidates belonging to SC/ST/OBC category who are also coming under the category of Ex-servicemen or PwBD or Central Govt. employees will be eligible for grant of cumulative age-relaxation under both categories, if they apply for the posts reserved for their category. • Age relaxation to any other category will be as per the Government of India rules. • All the above-mentioned relaxations in upper age limit shall be permissible only on fulfilment of terms and conditions mentioned in the relevant rules.			

VII. Important Note for Candidates:

- Age relaxation and/or reservation shall be admissible to SC/ST/OBC candidates only against the **vacancies reserved for them** on submission of valid caste/category certificate. The caste/community of such candidate should be included in the list of reserved communities issued by the Central Government.
- EWS category candidates are required to produce 'Income and Asset' certificate valid for the year 2023-24 as per the format given in DoPT O.M. dated 31.01.2019.
- OBC-NCL candidates applying for the vacancies reserved for them must produce OBC-NCL certificate based on the income for the Financial Year 2022-23, 2021-22 and 2020-21. In other words, date of issue of OBC-NCL certificate should be in the Financial Year 2023-24. It should be in the format prescribed by the Govt. of India.
- Reserve category candidates who are selected on their own merit without any relaxed standards will be accommodated against the unreserved vacancies as per their position in the order of merit. The reserved vacancies will be filled up from amongst the eligible relevant reserved category candidates in the order of merit.
- Reserved category candidates who qualify on the basis of relaxed standards viz. age limit, experience, qualifications, etc, irrespective of their merit position will be counted against reserved vacancies only.
- In so far as cases of Ex-serviceman (Ex-SM) are concerned, deduction of the military service rendered from the age of ex-servicemen is permissible against the reserved or unreserved posts and such exemption will not be termed as relaxed standards in regard to age. Similarly, for PwBD candidates, relaxation of 10 years in upper age limit will not be termed as relaxed standards.
- A person with benchmark disability (PwBD) who is selected on his own merit can be appointed against an unreserved vacancy provided the post is identified suitable for persons with benchmark disability (PwBD) of relevant category.
- Benefits to PwBD will be allowed in accordance with the Rights of Persons with Disabilities Act, 2016 and Rules framed there-under. Benefit under the PwBD category will be admissible to only those who suffer from not less than 40% of specified disability. Such PwBD candidates have to submit a Disability Certificate issued by the competent authority in the prescribed format.
- Specified/suitable category of disabilities for the posts for PwBD candidates will be as per the Ministry of Social Justice and Empowerment, Govt. of India, Notification No. 38-16/2020-DD-III dated

04.01.2021 and as decided by the appointing authority considering the functional/physical requirements of the post. The Institute may verify the authenticity of the certificate of disability and examine suitability of the candidate in terms of functional requirements before appointment. In this regard, the decision of the Institute will be final.

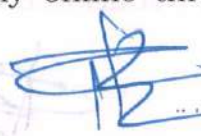
10. Ex-servicemen/Commissioned Officers seeking age relaxation shall be required to produce Discharge Book/ documents issued by the competent authority in support of their category to avail admissible benefits (reservation / relaxation).
11. Ex-servicemen who have already secured employment in civil side under Government in Group 'C' or 'D' posts on regular basis after availing of the benefit of reservation given to ex-servicemen for their re-employment are not eligible for reservation in ESM category. However, such candidate can avail of the benefit of reservation as ex-serviceman for subsequent employment if he/she immediately after joining civil employment, gives self-declaration/undertaking to the concerned employer about the various vacancies for which he had applied for before joining the initial civil employment as mentioned in the DoPT OM dated 14.08.2014.
12. Request for change of category i.e. reserved to unreserved or vice-versa will not be entertained. In cases of enlisting a particular community in the list of any of the reserved communities by the Govt. of India not more than 3 months before the submission of application, the request of change of category from Unreserved to Reserved may be considered by the Institute on merit.
13. In case of a candidate unfortunately becoming a candidate belonging to Person with Benchmark Disability during the course of the examination process, the candidate should produce valid document of acquiring a disability to the extent of 40% or more as defined under the RPwD Act, 2016 to enable drawing the benefits of reservation/relaxation as available to the Persons with Benchmark Disability.

VIII. Application Fee: A non-refundable application fee is required to be paid only in online/digital mode. Applications without the prescribed fee (unless exempted) shall be summarily rejected. Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination. The application fee applicable to various categories is as follow:-

S. No	Category of the Candidate	Application Fee (excluding transaction charges)
1.	General, OBC, EWS and Ex-serviceman	Rs 1000/-
2.	SC, ST	Rs 800/-
3.	PwBD	NIL

IX. Procedure for filling up Online Application:

1. For filling up of online application form, candidates must have the following readily available with them:-
 - (a) Valid e-mail ID.
 - (b) Scanned passport size photograph of the candidate (in JPEG/JPG format).
 - (c) Scanned signature of the candidate (in JPEG/JPG format).
 - (d) Online payment option for payment of application fee, if applicable.
 - (e) Any other requirement, as per the advertisement.
2. Candidates must apply online through the website of AIIMS Nagpur



<https://aiimsnagpur.edu.in> Applications received through any other mode will not be accepted and summarily rejected.

3. Candidates have to go to the online application portal/web-link given on the website of AIIMS Nagpur (<https://aiimsnagpur.edu.in>), register themselves and follow the instructions on the application portal for filling up online application form.
4. Candidates must fill all the fields of online application form correctly. There is no provision for correcting the details after submission of online application form. Request for change in any information at later stage will not be considered.
5. Candidates who wish to apply for more than one post should apply separately for each post and pay the applicable fee for each post in the online/digital mode only.
6. Only one online application is allowed to be submitted by a candidate for a particular post. In case of multiple Online Applications from a candidate, the Online Application with higher "Application Number" shall be considered for further process subject to fulfilment of other requirement including successful payment of application fee. In such cases, fee paid against one "Application Number" shall not be adjusted against any other "Application Number".
7. While applying online, candidates must ensure that in the preview of online application form, their photo and signature are clearly visible. If photo/signature is not clearly visible in preview that means the image file of photo or/and signature are not as per the given specifications. It will lead to rejection of application. Hence, candidates are advised to adhere to the specifications of image.
8. Specifications for photograph and signature of the candidate to be uploaded in the online application should as per the specifications given below:
 - (a) Specification of **photograph** to be uploaded in the online application:
 - (i) The photograph should be a recent passport size colour picture.
 - (ii) The background of the photograph should be a light-coloured or preferably a white background.
 - (iii) Cap, hat and dark/sun-glasses are not acceptable. Religious headwear is allowed but it must not be covering the face of candidate.
 - (iv) The preferred dimensions of the image are 200 x 230 pixels.
 - (v) Size of the image file should be between 20 KB – 100 KB.
 - (b) Specification of **signature** to be uploaded in the online application:
 - (i) The preferred dimensions of the image are 140 x 60 pixels.
 - (ii) Size of the image file should be between 10 KB – 50 KB.

X. General Instructions to Candidates:

1. All India Institute of Medical Sciences, Nagpur is an autonomous body under the Ministry of Health and Family Welfare, Govt. of India. Service under the Institute is governed by the Act and the Rules / Regulations framed under the Act. The matter of technical resignation is under consideration at the administrative ministry and admissible benefits, if any, will be discharged as per the decision of the ministry.
2. On appointment, in addition to pay, selected candidates will be entitled

to other allowances and service benefits i.e. DA, HRA (or accommodation), TA, Leave, LTC, NPS, Employee Health Scheme etc. as admissible to employees of AIIMS Nagpur.

3. All the appointees are expected to conform to the rules of conduct and discipline as applicable to the employees of AIIMS Nagpur.
4. Without prejudice to criminal/legal/disciplinary action, the candidate is liable to be disqualified from the CBT/recruitment process on account of the following:-
 - (a) Using unfair means during the CBT/recruitment process; or
 - (b) Violating any of the instructions given in the e-Admit Card; or
 - (c) Impersonating or procuring impersonation by any person; or
 - (d) Misbehaving in the examination hall / place of document verification (DV); or
 - (e) Damaging infrastructure/equipment in the examination hall/place of DV; or
 - (f) Obstructing the conduct of examination/recruitment process; or
 - (g) Instigating other candidates to boycott the examination / DV process; or
 - (h) Making statements which are incorrect or false, suppressing material information, submitting fabricated documents, etc. or
 - (i) Any other inappropriate and undisciplined behaviour during the process.
5. The candidate should not have been convicted by any Court of Law.
6. In case, any information or declaration given by the candidate is found to be false or if the candidate has wilfully suppressed any material information relevant to this recruitment, he/she will be liable to be removed from the service and/or action, as deemed fit, may be taken against him/her by the appointing authority.
7. Date of birth filled by the candidate in the online application form and the same recorded in the Matriculation/ Secondary Examination Certificate will be accepted by the Institute for determining the age and no subsequent request for change will be considered or granted.
8. Candidates should note that their candidature will remain provisional till the veracity of the document submitted by them is verified by AIIMS Nagpur.
9. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw any communication made to the candidate.
10. The Executive Director, AIIMS Nagpur reserves the right of any amendment, cancellation, and changes to this advertisement as a whole or in part without assigning any reason.
11. No TA/DA will be paid for appearing in the recruitment process/test/interview.
12. Communication with candidates regarding recruitment process will be made through email ID provided by them in their online application form.
13. All the information related to the recruitment will be published on the website of AIIMS Nagpur (<http://aiimsnagpur.edu.in>). Candidates are advised to regularly visit the website of AIIMS Nagpur for updates related to the recruitment.
14. In case of any assistance or clarifications regarding the recruitment, candidates may contact: nonfac.recruitment@aiimsnagpur.edu.in.



Candidate must mention his/her Application ID and Post applying/applied for in the Subject line of e-mail. They may also call on 07103-295590 on working days (between 09.00 AM – 5.00 PM).

15. All the records related to this recruitment will be preserved up to 6 months from the date of declaration of result and thereafter, these shall stand destroyed except for selected candidates and matter pending in Hon'ble CAT/Court.
16. Any dispute in regard to this recruitment will be subject to the Court/Tribunal having jurisdiction over Nagpur (Maharashtra).

Sd/-

**Deputy Director (Admin.)
AIIMS Nagpur**



**Administrative Officer
All India Institute of Medical Sciences
Nagpur**

Annexure-I**Eligibility Criteria**

S. No.	Name of Post	Eligibility Criteria
1.	Embryologist	<u>Essential:</u> Post-graduate in clinical embryology (graduated with full time program with minimum four semesters) from a recognized University with additional three years of human ART laboratory experiences in handling human gametes and embryos; OR Ph.D. holder full-time Ph.D. project shall be related to Clinical Embryology or assisted reproductive technology or fertility) from a recognized university with an additional one year of human ART laboratory experience in handling human gametes and embryos; OR Medical graduate (MBBS) or Veterinary graduate (BVSc) with a post-graduate degree in Clinical Embryology (full-time program) from a recognized University with additional two years of ART laboratory experience in handling human gametes and embryos; OR Post-graduate in life sciences or Biotechnology with a minimum of one year of on-site, fulltime clinical embryology certified training in addition to four years' experience in handling human gametes and embryos in a registered ART level 2 clinic. <u>Age Limit:</u> Between 21-35 years
2.	Technician(OT)	<u>Essential Qualification:</u> B.Sc. in O.T. Technology OR (i) 12th Class Pass with science as a subject from a recognized Board or Institution (ii) 05 years' experience in the grade of operation theatre assistant at AIIMS. <u>Age Limit:</u> Between 18-35 years



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3.	Medical Social Service Officer Grade-II	Essential: 1. Master's Degree in Social Work from a recognized University/Institution. 2. Experience in the line with a Welfare or Health Agency, preferably dealing with Medical/Public Health Service. Desirable: Specialization, by experience or qualification or training in Medical Social Work including psychiatric service. Age Limit: Not exceeding 35 years
4.	Perfusionist	Essential: 1. B.Sc. Degree from a recognised University. 2. Certificate in Perfusion Technology (awarded by a recognised Institution/Association/Authority (such as Association of Thoracic and Cardio Vascular Surgeons of India) after a training in a Centre with at least one year experience in Clinical Perfusion. Desirable: Working experience in Clinical Perfusion. Age Limit: Between 18 - 30 Years
5.	Technician (Prosthetics & Orthotics)	Essential: Bachelor's degree in Prosthetics & Orthotics from a Institution /University recognised by Rehabilitation Council of India. Registration with the Rehabilitation Council of India. Desirable: 2 years' experience in the field Age Limit: Between 21 - 30 years.
6.	Assistant Dietician	Essential: 1. M.Sc. (Food & Nutrition) from a recognised University/ Institution. 2. Two Years' experience in the line/preferably in a large teaching hospital. Age Limit: Not exceeding 35 years
7.	Technician (Radiotherapy)	Essential: B.Sc in Radiotherapy Technology (03 years course) or equivalent from a recognized university or Institute approved by Atomic Energy Regulatory Board with 02 years' experience in operating Radiotherapy equipment's in an established centre. OR Diploma in Radiotherapy Technology (02 years course) or equivalent from a recognized Institution approved by Atomic energy Regulatory Board with 03 years' experience in operating Radiotherapy equipment's in an established centre. Age Limit: Not exceeding 30 years



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8.	Dental Technician (Hygienist)	Essential: (i) 10+2 with science from a recognized University/Board. (ii) Diploma (minimum 2 years duration) from a recognized Institution in Dental Hygiene (iii) Registered as Dental Hygienist with the Dental Council of India. (iv) 5 Years' Experience in the relevant field. Age Limit: Between 21 - 35 years.
9.	Dental Technician (Mechanic)	Essential: (i) 10+2 with science from a recognized University/Board. (ii) Diploma (minimum 2 years duration) from a recognized Institution in Dental Mechanic; or Maxillo-facial prosthesis and Orthodontic appliances. (iii) Registered as Dental Mechanic with the Dental Council of India. 5 Years' Experience in the relevant field. Age Limit: Between 21 - 35 years.
10	Nuclear Medicine Technologist	Essential: B.Sc. in Life Science and other Science plus one year Diploma in Medical Radiation and Isotope Techniques (DMRIT) or equivalent approved by AERB. Desirable: One year post Diploma (DMRIT) in recognized Nuclear Medicine Laboratory. Age Limit: Not exceeding 30 years
11	Junior Hindi Translator	Essential: Master's degree of a recognized University in Hindi/English with English and Hindi as a main/elective subject at the degree level; Plus Recognized diploma/Certificate Course in Translation from Hindi to English & vice versa or two years' experience of translation work from Hindi to English and vice versa in Central/State Government offices, including Government of India Undertakings/Autonomous Bodies. Age Limit: Upto 30 Years
12	Mortuary Attendant	Essential: Matriculation from a recognized board/university. Desirable: Experience of working in Mortuary. Age Limit: Between 18-30 years of age



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Important timelines for the examination/test process will be as under:-

Website Link opening date for online registration for filling up of online application MKCL RecruitLive/ICMR-NIRRH/ICMR websites https://aiimsgp.recruitlive.in/ and https://aiimsnagpur.edu.in/ .	03 rd November 2023 at 00.00 hr
Last date/closing date for online registration & submission of online applications	02 nd December 2023 till 24.00 hr
Last date of depositing fees by on-line payment	02 nd December 2023 till 24.00 hr
Availability of Admit Card/Call Letter	04 th December 2023
Schedule for Computer Based Test (CBT)	09 th December 2023



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